

# Portishead PCC Church Funding Programme

If you are a tax payer please complete this form in addition to your SUPPORTING YOUR CHURCH IN PORTISHEAD FORM to take advantage of Gift Aid; then every £1 you give means we receive £1.25.

## Gift Aid Declaration

Title .....

Forename(s) .....

Surname .....

Home address .....

.....

..... Post Code .....

I want Portishead PCC to treat all donations that I have already made this tax year and all donations I make from the date of this declaration until I notify you otherwise as Gift Aid donations.

***You must pay an amount of Income Tax and/or Capital Gains Tax at least equal to the tax that the charity reclaims on your donations in the appropriate tax year.***

Signed..... Date: ...../...../.....

### Notes:

1. You can cancel this Declaration at any time by notifying the Gift Aid Secretary of Portishead PCC.
2. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the church reclaims, you can cancel your declaration.
3. If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return.
4. Please take a moment to read through the "Frequently asked questions" – see overleaf
5. If you are unsure whether your donations qualify for Gift Aid tax relief, or have any other queries, please contact John Littler, Gift Aid Secretary, Portishead PCC ((01275 843367 or john@littler.org.uk) and he will be pleased to discuss matters with you in confidence.
6. If you wish any donations made prior to this tax year to be treated as Gift Aid donations please contact John Littler.
7. Please notify the Gift Aid Secretary if you change your name or address.

## Frequently asked questions about Gift Aid

1. *Question. I have previously signed a Gift Aid declaration for my donations to Portishead PCC. Do I have to sign a new one?*

**Answer.** Yes we would like you to do so. It is good practice for a charity to ensure that its records relating to Gift Aid donations are up to date and this is a good time to do this. Also, because of the changes in personal tax allowances, it is quite possible that a number of people who have made Gift Aid donations in the past will no longer be in a position to do so.

2. *Question. My husband pays income tax but I do not. Can I gift aid my donations?*

**Answer.** No. If you make the donations they cannot be treated as Gift Aid donations. However, if your husband made the donations and had made a Gift Aid declaration, then the church could treat them as gift aid donations.

3. *Question. Does tax deducted from interest on bank accounts and savings count?*

**Answer.** Yes. Any tax that you pay be it PAYE, Capital Gains tax, or on bank or savings account interest or dividends counts as tax paid for the purpose of Gift Aid.

4. *Question. Will the introduction of the new basic tax rate of 20% make any difference?*

**Answer.** Not as far as the donor is concerned.

5. *Question. My husband and I both pay tax and both wish to make donations. Do we both have to complete Gift Aid Declarations?*

**Answer.** Yes, you both should complete separate declarations. If you need another form then please contact the Parish Office or John Littler.

6. *Question. I am married and pay tax at basic rate and my spouse pays at higher rate. Does it make any difference which one of us makes Gift Aid Declarations?*

**Answer.** Not as far as the church is concerned. However if the higher rate tax payer makes the Gift Aid declaration, then he/she can also claim tax back through their self assessment returns and thus reduce the total cost to yourselves of your donation.

7. *Question. I use my maiden name on my bank account. In what name should I complete the declaration?*

**Answer.** The important thing is that the church can identify from whom all Gift Aid donations have been made. If your bank account is in a different name from that in which you complete the Gift Aid Declaration you should add a clear note stating the name that will appear on any monies that come through your bank account.

8. *Question. Does the recent increase in personal tax allowances for people over 65 have any effect?*

**Answer.** Yes it may do. A number of people who previously paid tax may no longer do so and thus any earlier Gift Aid declarations may need to be revoked and it will not be possible to make new ones.

9. *Question. I run a business. Can I make a Gift Aid donation from the business?*

**Answer.** No. Gift Aid donations can only be made by individuals and cannot be made from or through business accounts.